

Pastoral Council Meeting Minutes

November 3, 2016

1. Prayer and Attendance

Dorothy called to order the regular meeting of the Pastoral Council at 7:15pm on November 3, 2016 at Canadian Martyrs Parish.

The following persons were present: Pierre Beemans, Rob Criger, Dorothy Wood, Fr. Jim Fiori, Anthony Carty, Margaret Moriarty, Heather Duggan, Sheila Foy-Connolly, Scott Rufolo.

Absent: Bob Gorman

Excused: Alex Amato and Rosemarie Hoey

2. Approval of agenda

2.1. Additions to the agenda:

Fr. Jim asked that two items be added: sponsorship of refugee to item 4.1 and Fr. Nicanor's request to item 5.3.

Pierre moved that the agenda be approved. Anthony seconded the motion. The motion was carried unanimously.

3. **Minutes from Oct. 6 2016** – The minutes of 6 October 2016 were accepted electronically. This worked well and we will continue to do this. PPC will have 3 days to reply after the minutes have been sent out. All replies should be sent to the whole group. Electronic approval of the minutes will be added to the Constitution.

4. Business Arising

4.1. Parish Refugee Sponsorship Committee: David Gilmour

4.1.1. David provided a report on the status of the two refugee families. The Parish's monetary support is meant to stop after 12 months if at all possible. The committee continues to focus its efforts on assisting the families become financially independent. However, while this is progressing well for one family, one of the families is expected to have greater difficulty becoming independent due to serious difficulties related to health issues. David will attend the PPC meeting in January to update us. David and Mary are commended for their patience and work with our sponsored families. They have said that they will remain on the committee until both families are truly settled.

4.1.2. Sagrada Familia Parish has suggested a Christmas gathering with both families and parishes.

4.1.3. There was a suggestion by Pierre to invite Mirai to make pizza for the parish pizza suppers as a small source of income for the family.

4.1.4. Fr. Jim has been approached by a kitchen worker at the Springhurst residence for help in sponsoring his wife to come to Ottawa. He is asking the parish to sponsor his wife and he would

provide the financial support. Fr. Jim will ask him to write a formal letter to the PPC to outline his intentions.

4.2. Priority Setting: Dorothy

- 4.2.1. Ministry Fair: Will be held in February 2017. Each ministry will have a table to explain what they do and hopefully recruit volunteers.
- 4.2.2. Integrated ministry preparation for music, lectors and those who write the prayers of the faithful. The first meeting will take place on Nov. 17th. This will be discussed with the Liturgy Committee at their Nov. 10th meeting. This is to help the ministries to prepare and to ensure that all elements are reflective of the Scripture readings and the homily. It may also help to generate some ideas for homilies.
- 4.2.3. Mass Coordinators: This new ministry will be discussed at the Liturgy Committee meeting on Nov. 10th.
- 4.2.4. Individual Formation sessions for eucharistic ministers, lectors and music will be discussed at Liturgy Committee meeting.
- 4.2.5. Pierre and Alex will work on a supplemental insert of personal stories for the parish information leaflet.
- 4.2.6.** Focus on youth and young families. There is a new website from the diocese for young families and youth. Pierre suggested that a parish census be carried out so that we can see where we should be concentrating our efforts, what the needs of the parish are, what our focus should be in pastoral terms and what approach we should be taking. This census should be captured electronically
- 4.2.7. Dorothy invited PPC members to decide what they would like to take responsibility for in the list of priorities. This will be discussed again at the next meeting.

4.3. Commissioning of Ministries in Parish: Dorothy

- 4.3.1. Commissioning of PPC and FC will take place on Saturday, Nov. 5 and Sunday, Nov. 13. Commissioning of the other ministries will be discussed at Liturgy Committee.

4.4. How can parishioners get to know PPC?

- 4.4.1. An article in the Epistle will feature the newer members of PPC, i.e. Scott, Rob, Anthony and Dorothy (articles to be sent to Greg Gertz or Heather in the office). Each member will write a small blurb on themselves which will accompany a photo.
- 4.4.2. There will be a bulletin board in the church that will feature PPC and FC and other ministries.
- 4.4.3. Possible event hosted by PPC and FC for the parish.
- 4.4.4. Name tags to be worn by PPC for Masses and parish events.

4.4.5. PPC members will try to attend other committee meetings on occasion. Anthony will be make a chart of ministries and committees in the parish. Heather will send him the ministry descriptors.

4.5. **Relationship with Finance Committee (update): Sheila.** Sheila attended the FC meeting in October. She reported that the meetings are long and the group works well together and is cohesive. Dorothy said that she would see with FC about including the FC in the Pastoral Plan when it is updated.

4.6. **Parish Council Constitution:** Marilyn Muleski has volunteered to help revise the Constitution along with Jane, Rob and Dorothy. They will meet in November.

4.7. **Parish Clean-up** is on November 12th. The deaf community will join us for this activity.

5. New Business

5.1. 500th Anniversary of Reformation 2017: Dorothy

5.1.1. Next year will be the 500th anniversary of the Reformation. In January, the CCCB will release a study guide entitled "Catholic/Lutheran Together in Christ". Faith Formation has discussed this study guide and is looking for a Lutheran church to join us in using it in the fall of 2017. We will have a Lunch and Learn in January 2017 by Cathy Clifford (parishioner and professor at SPU) introducing us to this five-part study guide.

5.2. Doors Open Ottawa: Dorothy and Alex

5.2.1. Doors Open Ottawa takes place in June 2017. The application to take part in this event is available in early December on the City of Ottawa website. We would like to take part on the Saturday from 10am to 4pm. We will need to decide what we will do about Sunday. Volunteers will be needed to discuss the history of the church and to help with refreshments and security.

5.3. Fr. Nicanor Sarmiento's Parish in Winnipeg: Fr. Jim

5.3.1. The Kateri Parish in Winnipeg where Fr. Nicanor presides is looking for donations for to support their young children's catechesis. They are asking for a \$1000 donation. Heather obtained calendars from the Canadian Catholic Missions which we will sell to raise money for the initiative. In the spring we can see whether to top us the amount with a donation from the Tobin fund.

6. Other Business

6.1. **Kateri Native Ministry** have invited us to their mass on the first Sunday of the month at 11am. Scott, Margaret, Dorothy and Fr. Jim will attend on Dec. 4th.

6.2. **Hospice Care:** November 15th session on palliative care.

6.3. **Lunch and Learn in November:** Part 2 of the Ron Rolheiser video. Fr. Jim will order these videos for the parish library. Since this meeting, it has been learned that the Advent Fair will take place on November 20 and so this Lunch and Learn will need to be rescheduled.

7. **Communications:** Articles for Greg for the Epistle (see 4.4.1).

8. **Next meeting:** December 1, 2016 at 7:15pm

9. **Meeting was adjourned** at 9:30pm.