

Pastoral Council Meeting Minutes

November 2, 2017

1. Prayer and Attendance

Dorothy called to order the regular meeting of the Pastoral Council at 7:15pm on November 2, 2017 at Canadian Martyrs Parish.

The following persons were present: Dorothy Wood, Fr. Jim Fiori, Fr. Tim Coonen, Heather Duggan, Rob Criger, Sheila Foy-Connolly, Bob Gorman, Scott Ruffolo, Margaret Moriarty and Anthony Carty.

Absent: Jane Staples

2. Approval of agenda:

Margaret moved and Sheila seconded the approval of the agenda. Agreed by all.

3. Minutes from Oct. 5, 2017: The minutes of Oct. 5, 2017 were accepted electronically and sent to the Finance Committee.

4. Business Arising

4.1 Constitution – Must be approved by the archbishop. The constitution will be sent to the Chancery office to be vetted once edits have been made. See Fr. Tim's notes.

Terms of Engagement – Revised copy has a better tone. This document will be shared with the Finance Committee. Section on information disclosure needs to be reworded as meetings and minutes are open. See Fr. Tim's notes.

Action item: Dorothy will make the changes to the constitution and terms of engagement and will send the documents to the appropriate person at the Chancery office.

4.2 Retreat

Will take place on Nov. 4th.

Action Item: Ministry reports will be reviewed for items to be included in pastoral plan on that occasion.

4.3 Registration Data

From the numbers from our recent registration push, we need to decide whether we need a youth ministry or need to focus on families. There are quite a few more children 12 years of age and under than there are youth 13 to 18 years of age. It was suggested to team with St. Joe's and Immaculata for activities for youth. We could also invite youth to do service hours in conjunction with Confirmation.

Action Item: Youth or family activities – to be discussed when updating the pastoral plan.

4.4 Communications Committee

See update from Anne Louise Mahoney on the Communications Committee. We will include a standing item from the Communications Committee on the PPC agenda. Finance may want to include a budget line for Communications Committee activities. We will establish an archive area in the parish centre for church documents. We will contact our neighboring churches to arrange joint activities. Sheila brought to our attention a new church in Ottawa that has a wonderful website.

<http://celebrationchurch.ca/>

Action Item: Archive area, reach out to neighboring churches.

4.5 New members of PPC

Announcement to be made to parish and item in bulletin concerning the two new members of council as well as a bio in the Epistle of new members along with a photo, and photos to add to the frame on the bulletin board.

Action Item: Announcement of new members

4.6 Liturgy Committee

New guidelines deferred as Fr. Tim needs to be consulted. Jane and Fr. Tim will discuss the music workshop with Heather Reid. The sacrament of Confirmation - we will partner with St. Margaret Mary and celebrate it at Resurrection parish.

Action Item: Music workshop

4.7 Catholic/Lutheran study sessions: Went very well and we are glad that we spearheaded this project.

4.8 Kateri Native Ministries

Kateri will now meet at Canadian Martyrs on the first Sunday of the month at 2pm. They would like to celebrate Christmas Eve mass here at 5pm but this is problematic as this mass will be Fr. Jim's final mass in the parish.

4.9 AGM Agenda

The AGM will be a short meeting – approximately 75 minutes long. There will be reports by the chair of the PPC, from the Finance Committee and from various ministries and committees. PPC will publish the agenda and ministry reports to the parish prior to Nov. 26th.

5 New Business

5.1 Farewell to Fr. Jim:

Has been planned for Dec. 17th after mass.

5.2 Indigenous Meeting: Jane was unable to attend.

6 For Information:

6.1 Nov. 4 Ecumenical Breakfast for CCSAC

Nov. 15 Pastoral Plan meeting for parishioners who wish to attend, from 7-9 pm

Nov. 19 Advent Fair

Nov. 26 Commemoration of the Reformation at Notre-Dame Basilica at 12pm. Archbishop Prendergast and Bishop Pryse of the eastern synod of the Evangelical Lutheran Church will preside.

Dec. 2 Normand Bonneau – session on Advent 9:30am – noon

6.2 Choir space will be done by Immaculata Sr. Shop class. We will only be paying for supplies.

7 Communications: AGM agenda and ministry reports will be made available to the parish.

8 Next meeting: Dec. 7, 2017 at 7:15pm. As Dorothy will be absent, Rob Criger will chair the meeting.

9 Meeting was adjourned at 9:00pm