

Pastoral Council Meeting Minutes

September 7, 2017

1. Prayer and Attendance

Dorothy called to order the regular meeting of the Pastoral Council at 7:15pm on September 7, 2017 at Canadian Martyrs Parish.

The following persons were present: Dorothy Wood, Fr. Jim Fiori, Heather Duggan, Rob Criger, Sheila Foy-Connolly, Bob Gorman, Scott Rufolo, and Anthony Carty. Absent: Jane Staples and Margaret Moriarty

2. Approval of agenda:

Additions: (4.7) Workshop for music ministry and (6.4) Report on Kateri Native Ministry.

3. Minutes from June 1, 2017

The minutes of June 1, 2017 were accepted electronically and sent to the Finance Committee.

4. Business Arising

4.1. Elections

There are three positions to fill although we may not fill all three. We will need the new members on council before the November 4th retreat.

Timeline: Announcement at Mass on Sept. 9/10 and Sept. 16/17; nomination forms in pews on Sept. 24/25 and Sept. 30/Oct.1; follow-up with nominees in order to confirm during the week of Oct. 2; new members of PPC announced to the parish on Oct. 7/8; commissioning of new members on Oct. 14/15.

Nomination form will contain the nominee's name and 2 nominators' names and signatures and the date.

4.2. Constitution

Some minor edits will be made before Constitution is presented to the parish at the AGM in the fall.

p.1, Paragraph 4: change to "with individual parishioners"; p. 6, paragraph 28: define executive as Chair, vice-Chair, and Secretary; p.6, paragraph 29: absolute majority defined as 50% + 1; p. 7, paragraph 31: leave in "formal vote", 2/3 majority of *present* voting members.

Members' terms of engagement (document from St. Joseph's parish): make this an addendum to our Constitution. Make it simpler and less adversarial. PPC decided that this document is a good idea for conflict of interest and confidentiality reasons. Scott and Rob will work on a draft for the next meeting.

Action Item: draft of Members' terms of engagement: Scott and Rob

4.3. Ministry Reports

Development and Peace: more members are needed.

Communications Committee: Look at how PPC and Communications Committee can work together. The Communications Committee is looking at developing a strategic plan.

Action Item: Invite Anne Louise to the next PPC meeting.

Ministries will be discussed at the retreat on Nov. 4 to help update the pastoral plan.

4.4. Retreat

Nov. 4th from 8:30am to 3:00pm. The retreat will be held at Econiche in Cantley.

(<http://www.econichehouse.com>) Dorothy will need to know attendance and dietary restrictions. Cathy Clifford will talk about the Pope's view of the role of parishes. Following this we will work on updating our portion of the pastoral plan and including the Finance Committee.

4.5. Parish Directory

Please sign up!

4.6. Parish Registration

Approximately 90 parishioners provided their date of birth, out of these, approximately 55 are 65 years old or older.

Action item: Dorothy to break down the numbers for the next meeting

4.7. Music Ministry Workshop

Saturday choir would appreciate a workshop.

Action item: Sheila will contact Heather at St. Basil's about a possible workshop.

5. New business: Archbishop's dinner: Wed. Oct. 18th. \$130 per ticket. We will buy 4 tickets.

6. For Information:

6.1 Faith formation update:

-From Conflict to Communion: The sessions will take place at Mount Calvary Lutheran Church, 933 Smyth Road, on Wednesday evenings from Sept. 27th through October 25th. We still need to find a Catholic woman to co-facilitate. A joint commemoration of the beginning of the Reformation will be held at Notre-Dame Cathedral Basilica on November 25 at noon.

-Scripture Study: Book of Job, beginning Sept. 19. Normand Bonneau will talk on Advent on Nov. 25th.

-Lunch and Learn: Sept. 17th Cathy Clifford will speak on ecumenism; Oct. 15th talk on St. Eugene de Mazenod and the Associates; Nov. 19th talk on aging and spirituality.

6.2 New chair of Communications Committee is Anne Louise Mahoney. The Epistle will be published on Oct. 1st. The deadline for articles is September 8.

6.3 Feast of Canadian Martyrs: Call to be a parish proclaiming the Word of God. We will involve the Malagasy, Kateri Native Ministry (<http://katerinativeministry.ca>) and St. René Goupil (<http://www.ottawacatholicdeaf.ca>) communities.

6.4 Kateri Native Ministry: Jane and Fr. Jim met with Donna Naughton and invited the Kateri Native Ministry to join our parish. They have now decided to join us. Details will follow.

7. Communications: Announcement to parish about nominations for PPC

8. Next meeting: Oct. 5, 2017 at 7:15pm

9. Meeting was adjourned at 9:00pm