

Parish Pastoral Council Meeting Minutes

March 1, 2018

1. Prayer and Attendance

Dorothy called to order the regular meeting of the Parish Pastoral Council at 7:15pm on March 1, 2018.

The following persons were present: Fr. Tim Coonen, Jane Staples, Heather Duggan, Rob Criger, Sheila Foy-Connolly, Bob Gorman, Anthony Carty (late arrival), Patrick Zdunich

Absent: Margaret Moriarty, Scott Rufalo and Mary Egan.

2. Approval of agenda: Additions: Add to Pastoral Team Report: Bulletin advertising: tour companies

Bob moved and Sheila seconded the approval of the agenda. Agreed by all.

3. Minutes: The minutes of Feb. 1, 2018 were accepted electronically and sent to the Finance Committee.

4. Business Arising

4.1 Signing of Terms of Engagement: Dorothy signed and Scott will sign when he returns.

4.2 Parish Pastoral Plan: the edits have been made. It was moved by Sheila that the 2018 Pastoral Plan be adopted and seconded by Bob. The Pastoral Plan will be made available at the back of the church after Mass on March 10/11 and PPC members will be available to answer any questions.

4.3 Advertising Flyer: 2 flyers already exist, a general one and one that reflects the Pastoral Plan. PPC will edit the existing glossy general flyer and reprint. Include: Photo of our new sign, photo of inside of church with people, add the families with children are welcome.

Action Item: Heather and Patrick will work on editing the flyer.

4.4 Doors Open Ottawa: Decided to participate every 2 years. We could have our own Open House when the new condo buildings are occupied.

4.5 Old Ottawa East Community Association: Jane has asked a couple that recently moved to the area to be our reps at these monthly meetings. They will get back to us

Action Item: Jane will also ask Jean Cassidy.

4.6 Fundraising Committee: Allan and Brenda will be putting on a fundraising dinner on May 12. They have met with Jane and Tim to discuss menu and how much to charge. The charge will be \$75 with an income tax receipt for a portion of the ticket. The meal will probably cost \$30/person.

It was decided that we need to form a committee when fundraising is needed.

Fundscrip gift card fundraising:

Action Item: Bob will look into Fundscrip and crunch some numbers. Heather will give Bob her contact at Fundscrip.

4.7 Pizza and luncheon survey: This was suggested through the Ministry visits. A “Post-It” note survey will be done. Post-it notes will be put on the tables and people will be invited to write down their suggestions and post them on the pillar in the Parish Centre.

4.8 Music Ministry Workshop: Heather Reid did a wonderful job. She presented suggestions, some of which were adopted immediately. There was good attendance. She provided some websites for information and suggested we wait to buy new hymnals until the new CCCB hymnal is published.

Action Item: Heather will be asked to give a workshop for Children’s Liturgy in September.

4.9 Chart of Ministries: Anthony has prepared a deck of 40 slides in a PowerPoint presentation. He will purchase a digital frame for the foyer and the slide show will run on a loop. We can add photos etc as wanted.

5. New Business

5.1 Ministry Visits: PPC members will revisit the parish ministries. Members will visit a different ministry than they did in 2017.

Children’s Liturgy: Sheila

Music: Rob

Communications and Altar Servers: Dorothy

Dev. And Peace: Anthony

Sacramental Prep: Mary ?

Liturgical Envir: Heather

Scripture Study: Patrick

Sheila will continue to attend Finance Council meetings

5.2 Ministry to Families: Already have Lent/Advent Fairs, Youth gatherings, Sacramental Prep. and Children’s Liturgy. Families are well served in this parish. Could consider trying to connect families with similar interests or hold an event for young families.

Action Item: Add Advent/Lenten Fairs to ministry reports to talk with Pam and Julie Ann.

5.3 Indigenous People: Jane has gone to Renewed Relations Committee hosted by the Kateri Native Ministry. This committee has reps from various parishes in Ottawa. They are currently working on a mission statement, engaging parishes in the Truth and Reconciliation Commission, and are involved in Kateri’s fundraising. They meet on Tuesday afternoons. The next meeting is on April 3.

Action Item: Ask for a parish rep to attend meetings, write an article for the next Epistle (deadline May 4th) and involve Immaculata’s indigenous group.

6. Bulletin ads for Tour Groups: For profit companies have been asking to be included in bulletin. We will now refuse to put them in the bulletin and suggest that they buy an ad in the bulletin. We will still post their posters on our bulletin boards.

Action Item: Tim will talk with Tom Hamory about his tour company ads. PPC will discuss policy for bulletin articles at next meeting.

7. For Information

7.1 Laudato Si with John Dorner: 6 sessions April 24 – May 29

7.2 Amoris Laetitia with Chad Glendinning: April 11 at 7:30pm

7.3 Lunch and Learn, On the Mass, with Pierre LaViolette March 18

Sacramental Prep. with St. Margaret Mary's: 6 children are involved, Confirmation on June 2 at Resurrection of Our Lord. First Eucharist will take place on April 22nd.

Reconciliation Celebration changed to March 22.

8. Communications to Parish - none

9. Next meeting: Thursday, April 5, 2018 at 7:15pm

10. Meeting adjourned at 9:30pm