

# Annual General Meeting, November 25, 2018

## Ministry Reports

### Report of the Parish Pastoral Council

Members of Council: Rob Criger (vice-chair), Anthony Carty (secretary), Sheila Foy-Connolly, Margaret Moriarty, Scott Rufolo, Robert Gorman, Mary Egan, Patrick Zdunich, Dorothy Wood (chair).

New members of Council for 2019: Jordan Samaroo and Chidinma Njoky.

As was the case last year, I'd like to start by talking about what Parish Pastoral Council has accomplished this year as it relates to our Parish Pastoral Plan, in particular activities mentioned in the Stewardship and Leadership area of the plan.

A number of new activities were identified for 2018. While not all of them were acted upon, we were able to implement the majority, including:

- providing a formation session and training workshop for the music ministry with Heather Reid from St. Basil parish in February, and more recently, also with Heather Reid, a session for those involved in children's liturgy of the Word.
- Producing a Chart of Ministries to be displayed at the back of the church. It is actually displayed on the tv monitor that is in the foyer – also a new initiative, although not one identified in the pastoral plan.
- There is a standing item in the agenda of Council meetings now that allows regular reporting to Council by the pastoral team and by the Communications Committee.
- The Communications Committee was to develop a strategic plan for their work, and in fact, a meeting is planned for the afternoon of December 8 to get that started.
- An announcement now appears in every Sunday bulletin announcing Council meetings and inviting parishioners to attend.

With regard to continuing activities in the plan under Stewardship and Leadership, I would like to highlight the following:

- We are once again holding an Annual General Meeting this year. Last year was the first AGM in quite a long time, and so we are continuing to hold this important meeting and expect that it will continue to be a yearly event in which Parish Pastoral Council, the Finance Committee and the various committees and ministries in the parish can render an account to the parish at large of their activities on behalf of the parish. It is also an opportunity to update the parish Constitution, as needed, and in fact, this year we do have three amendments to bring forward.
- Council has continued its positive and collaborative working relationship with the Finance Committee. Sheila Foy-Connolly has been Council's representative at Finance Committee meetings; we continue to share the minutes of our meetings; we also continue to participate in the yearly budgeting process together.
- Last fall, Council and the Finance Committee held their first joint retreat. Once again this year, a joint retreat was planned and took place at St. Paul University on the morning of Saturday, November 3. Professor Pierre-Alain Giffard led the session. The topic was "The Missional Parish". As the title suggests, Prof. Giffard challenged us to become a parish in which missioning to others outside our community becomes an important value. Although two members of the Finance Committee were set

to join Council at this retreat, in the end they were not able to attend. However, we have shared the information that we were given with the Finance Committee. It will now be up to Council to consider what we have heard and to decide if we wish to proceed and how. Of course, the Finance Committee would be an integral part of initiatives going forward.

- Rather than holding a pancake breakfast before Lent this year, Council hosted the annual Mass on the Grass BBQ. This will probably continue to be an event on Council's calendar.
- Once again this year, Council members visited the various committees and ministries in order to see whether Council could be of service in any way and reported back to Council. As was the case last year, this proved to be a good way to maintain a link and good working relationship between Council and the parish's committees and ministries.

Parish Pastoral Council also engaged in other initiatives not identified in the Parish Pastoral Plan, including:

- All members of Parish Pastoral Council signed a Terms of Engagement document at the beginning of the year. This document outlines the responsibilities and expectations of Council members, as well as conflict of interest guidelines and also contains a code of conduct. From now on, all new members of Council will be asked to sign this document when they begin their term of office.
- A survey among those attending the pizza suppers and parish luncheons to see what improvements, if any, could be made. All seems to be running smoothly.
- The Fundscrip program has been launched. It allows parishioners to buy cards that they can use to shop in stores where they normally do business. A percentage of what is spent returns to the parish. Council decided that this money would go to the Poor and Needy fund.
- As in past years, Council allocated funds from the interest generated from the Tobin estate in the amount of \$6,600.00. The benefiting charities are Carty House, Shepherds of Good Hope, Waupoos Family Farm, St. Margaret Mary Sunday Supper Program, Multifaith Housing, Miriam Centre, L'Arche, Hospice Care Ottawa, Jericho Road Ministries and Birthright Ottawa.
- A survey of young families in the parish is being carried out to determine what needs families with young children might have and how the parish might best meet these needs.
- As a result of a presentation to Council by David Gilmour, chair of the Sponsorship Committee, Council has decided to support the sponsorship of another Syrian family. We would expect their arrival in approximately 18 months.
- And finally, as a result of a presentation to Council by John Dorner, the Liaison for Environmental Stewardship for the Archdiocese, Council has decided to undertake a green audit of the parish. A proposal will be going forward to the Finance Committee for funding and will be part of the budgeting process for 2019.

### **Children's Liturgy of the Word**

#### Introduction

The work of the Children's Liturgy team provides the opportunity for the children of the parish community to engage in full and active participation in the celebration of the Liturgy of the Word. Through preparation and reflection, using the Sunday Liturgy Series, the children are called to celebrate the liturgy in a unique sacred space with leaders, in language appropriate for their comprehension. About three Sundays of each month are dedicated to Children's Liturgy followed by Community Masses. The objectives of the Children's Liturgy program are to foster, motivate and support a deeper understanding and expression of faith (Canadian Martyrs Pastoral Plan). Feedback from parents, and the larger community, is encouraged to ensure their

suggestions, support and concerns are heard and addressed, if possible. Any potential improvements or modifications to our process are welcome. This report covers Children's Liturgy of the Word as it occurs throughout the duration of the school year (from early September to mid-June 2017/18).

#### Highlights of the Children's Liturgy program

- Fall and Winter 2017:

Fall is about reawakening the desire to celebrate as a group and to experience reflection on, and discussion of, God's Word. We reintroduce and incorporate the liturgical rituals such as: the sign of the cross; signing and response at introduction to the Gospel; responses to conclusion of prayers and scripture passages; and participating in the Responsorial Psalm and Gospel Acclamation. Reflection on and discussion of the readings takes participation and understanding to a deeper, more meaningful, level.

2018: This year we will be incorporating some elements that came out of the Children's Liturgy of the Word workshop that was presented by Heather Reid.

- Advent Year B, 2017:

Advent is the time of patience and waiting leading up to the great celebration. The Children's Liturgy readings during Advent prepare the children for the waiting and the magical sense of anticipation for the birth of Christ. They are completely immersed in the story and they have internalized it.

For the 2017 Advent Season, the Christmas pageant was not presented as the calendar put the 4th Sunday of Advent on Christmas Eve. However, the Advent Fair did provide an opportunity for the children's participation. Some enhancements in the Liturgical Environment, the lighting of the Advent candles and the singing of the Advent song by the Children's Choir made the 2017 Advent season special for the children.

The upcoming Advent Season of 2018 will hold the Advent Fair. The presentation of the Christmas Pageant is to be determined and may be presented in two parts, the first on the 4th Sunday of Advent and second on Epiphany.

- Formation Session September 29th 2018:

The Children's Liturgy team benefitted greatly from the workshop led by Heather Reid an expert and author/contributing author of several books related to the topic of celebrating the liturgy of the word with children. Invitation to the workshop was open to parents and any members of the parish community who wished to participate. Her session was well attended and was both spiritually fulfilling and encouraging. The session provided a sense of affirmation of our process, which is aligned with the principles outlined in Celebrating the Liturgy of the Word with Children: Guidelines for Practice. The main resources we are using are recommended and are considered to be the best available. We will be incorporating some elements in our process that were highlighted by Heather in the workshop. These include the following:

- Singing of the response for Responsorial Psalm
- Singing of Alleluia for Gospel Acclamation
- Short pause following the First Reading

- Enhancement of liturgical environment in both rooms
- Elicit children's Prayers of the Faithful at conclusion

#### Links to Pastoral Plan Objective

The work of the team is centered on providing an opportunity for the children of the parish to celebrate our faith in an expressive forum that allows them time to reflect on, and discuss, the scripture passages in age-appropriate language.

- Liturgy of the Word is not catechism as in preparation of candidates for sacraments, or lesson-based activity; it is celebrating God's story through liturgy. In their own space, the children hear the scripture stories, discuss them, connect them to their lives and participate in rituals that unite us in our shared faith (expressing our faith in diverse ways).
- The children's liturgy readings are aligned with the readings of the Sunday Mass. The children are encouraged to reiterate the main events in the readings. Discussions are not meant to interpret the Word for the children but serve to elicit examples from them that relate to their own lived experiences. These discussions may lead the children to engage in further conversations with their parents about the readings especially if they need clarification (supporting a greater understanding of our faith).
- The rituals of the Mass are reinforced and shape the children's participation and responses in a manner consistent with that of the larger community. The inclusion of new elements in our process will develop a deeper understanding of the rituals of the Mass (expressing our faith in diverse ways).

### **Communications Committee**

Here are some highlights from the communications committee. Our aim is to help the various ministries spread the word to parishioners and the broader community about what is happening in the parish.

Connections to the pastoral plan include

- Bringing our Faith into the World: to share the good news of our faith in God's love with our neighbours
- Stewardship and Leadership: fostering communication – weekly bulletin, articles in the Epistle, parish website

#### 1. Communications strategic plan

– The parish pastoral plan calls for the preparation of a communications strategic plan. On December 8, Joe Gunn (a long-time leader within ecumenical Canadian social justice struggles who has group facilitation experience) will facilitate a session with around 10 parishioners (including communications committee members, representatives from pastoral council, parish staff) to help us create a communications strategic plan, including short-term and long-term priorities. We have provided him with various documents: the

strategic plan, an issue of The Epistle, a recent weekly bulletin, the parish brochure, the leaflet created for Doors Open Ottawa, and the URL for the website. This will help him see the range of communications vehicles our parish offers.

## 2. The Epistle

– We will have published four issues in 2018, featuring an interesting assortment of articles by members of the parish and other contributors.

## 3. “Welcome” display at the entrance to the church

– Heather Duggan set up an attractive display table for visitors/potential parishioners as they enter the church. The display contains various publications/pamphlets and information about becoming a member of the parish. It is a place where visitors can easily find out more about Canadian Martyrs.

## 4. The website

– Heather Duggan has done some updates on the website to make it feel less corporate and more inviting. We will continue to review the website and revise it as needed, especially in light of the communications strategic plan that will be developed.

## 5. The Mainstreeter newspaper

– We have advertised in each issue in 2018 (6 times a year), to let our neighbours know that we are here.

The committee would like to thank Heather Duggan for her amazing support and creative help in the area of communications. We are looking forward to another busy year in 2019!

*Submitted by Anne Louise Mahoney, chair, communications committee*

*November 12, 2018*

## **Liturgy Committee: Celebrating our Faith**

### Introduction

The Liturgy Committee supports the spiritual life of the parish by planning and preparing celebrations for key liturgical seasons and feasts during the year. Through collaboration with several ministries and groups, the work of the committee promotes full and active participation in the experience of the liturgy by all members of the parish community. This report covers key celebrations from November 2017 to the present. These include the seasons of Advent, Christmas, Lent and the Triduum Celebrations and other events such as, Reconciliation Services, Mass on the Grass, Memorial Mass and the Feast of Canadian Martyrs.

### Highlights of the Work of the Committee

Representatives from the Music, Liturgical Environment, Children’s Liturgy ministries and other participants (e.g. Saint René Goupil and Malagasy communities) gather to prepare and coordinate the many aspects of celebrations and other events to support a deeper understanding and expression of faith. Following celebrations, and based on feedback, the committee assesses the format, cohesiveness, atmosphere and the potential for improvement or changes.

- Advent Year B, 2017:

2017 –The 4th Sunday of Advent fell on Christmas Eve and it was decided that the children would not present the Christmas pageant. The Advent Fair provided an opportunity for the children to participate in a special event in anticipation of the Christmas season. Enhancements in the Liturgical Environment, the lighting of the Advent candles, the singing of the Advent Hymn by the Children’s Choir and the themes of Advent emphasized in opening prayers and homilies underlined the special meaning of the celebration of Advent.

- Installation of Father Tim – Celebration on January 28, 2018:

This was a wonderful celebration that involved the participation of the children in the procession and the singing of the Gloria. The church was full, and the reception following Mass was packed and enjoyed by all.

- Celebration of Lent 2018:

Care goes into the preparation of the liturgical themes to be highlighted, resources, environment, music and youth/children’s participation in the season of Lent. The emphasis on contemplative worship and silence during Lent resulted in a number of initiatives such as omission of one hymn, absence of music during the Collection and Procession of Gifts, and no children’s percussion following the closing blessing during the season of Lent. The children put the instruments away on the 1st Sunday of Lent.

The Lenten Reconciliation Celebration was a special service that encouraged reflection and a “return to God” in preparation for Easter. The committee works with Development and Peace during Lent for the inclusion of themes and for organizing opportunities related to the spirit of giving in events and activities such as the food drive and the Lenten fair.

- Celebrating the Triduum 2018:

Holy Thursday – The enactment of Christ’s washing of the feet of the disciples on Holy Thursday connects us with the humility that Christ demonstrated, and which is expected of us His followers. It is a powerful experience that opens us to reflect on the events that will unfold. The celebration included the washing of feet by many members of the Parish including members of the St. René Goupil and Malagasy communities.

Good Friday – Gives us the opportunity to venerate the cross and to accept Christ’s death as our salvation. The cross was laid down and supported so that both isles could approach the two ends at the same time. This made the procession flow more quickly but was still very moving.

The Easter Vigil/Easter Sunday – Much work goes into the entire season, but it’s culmination in the Vigil and Easter Masses are the most joyful celebrations of the Liturgical Year. The sense of wonder, exhilaration and praise are alive and visible. The coming together of the messages, the songs and the environment makes it the most special of celebrations. The active participation of the community is the expression of faith in, and love of, God.

- Formation Sessions 2018:

Pierre LaViolette provided formation sessions in May of 2017 for Lectors and Eucharistic Ministers. The Parish will be adopting new guidelines this year for both of these Ministries based on Pierre’s presentations.

Heather Reid, a specialist in celebrating the Liturgy of the Word with children, led an excellent workshop at the end of September. It was well attended and a number of her suggestions are/will be implemented in the Children’s Liturgy of the Word program.

- Other Events and Celebrations:

Baptisms, First Communion, Enrollment/Rite of Sending for children celebrating Confirmation, Solidarity Sunday, Pentecost, Healing Masses, Community Masses and Mass on the Grass represent other celebrations that the Liturgy Committee addresses. All require preparation and assistance from a liturgical perspective as they involve special circumstances not incorporated in the weekly Mass. Coordination with other Ministries is key. The themes, Prayers of the Faithful, music, timing of certain procedures and other aspects must reflect the relevance of, and connections to, the event.

- Feast of Canadian Martyrs 2018:

Several meetings were held with the Saint René Goupil and Malagasy communities. The preparations for the celebration by the overall community, including the youth of Canadian Martyrs, resulted in a Feast that was very well received. The flow of the procession and readings, with full participation of the deaf community,

was well paced. The theme of evangelization by the Saints demonstrated our resolve in welcoming all who wish to worship with us. The church was full and participation was excellent. The potluck after Mass reflected the continuation of a celebration enjoyed by all.

- Memorial Mass 2018: These Masses are memorable not just for the parishioners who have lost a loved one, but also for the community as a whole. The solemnity of the celebration highlights the memory of those who have died and leaves us with a sense of hope in the resurrection and that we will be reunited. This year a number of priests from the Oblate Community were also remembered in the Memorial Service.

#### Links to Pastoral Plan Objectives

The above work of the committee is centered on celebrating our faith. The committee promotes and draws attention to the richness of the themes and messages of the liturgy specific to the Feasts/Celebrations through the selection and use of prayers, scriptural passages, music, visual images for the bulletin and posters and enhancement of the liturgical environment of the sacred space of the church.

- These resources provide liturgical guidance by highlighting scriptural messages to focus and enrich the comprehension, active participation and expression of faith by the whole community (supporting a greater understanding of our faith).
- Collaborating and coordinating with related communities extends our commitment to welcoming, reaching out and integrating with our related communities of faith (building our community).
- The committee is dedicated to bringing the liturgy alive in the hearts and minds of the community. We highlight liturgical and spiritual themes that enhance and support worship throughout these special seasons, celebrations and events (expressing our faith in diverse ways).

### Sacramental Preparation Team

The ***Sacramental Preparation Team*** exists to prepare children in the parish for the sacraments of First Eucharist, Reconciliation and Confirmation. This year, the four team members were Fr Tim Coonen OMI, Jane Staples, Magda Kubasiewicz and Pat LaViolette. Earlier this year, we teamed with St Margaret Mary parish to prepare candidates from both parishes for the sacrament of Confirmation. Since there were only three children this year preparing for First Eucharist, their parents did the primary education for this sacrament. In keeping with the Pastoral Plan – **Learning About Our Faith** (Page 9, Continuing Activities), the team will continue to prepare children for the sacraments of Reconciliation, Confirmation and Eucharist. Currently, Saint Margaret Mary team is back with us to prepare candidates from both parishes for the sacraments of Eucharist and Confirmation (Spring 2019).

#### **Preparation for Sacraments:**

The program begins with a meeting with the parents of children who are preparing for the sacraments of Eucharist, Reconciliation and Confirmation.

**First Eucharist** preparation consists of five (1 hour) sessions in which parents and children attend together.

**Reconciliation** consists of four (1 hour) sessions attended by parents and children.

**Confirmation** includes six (1.5 hour) sessions attended by parents and children.

#### **Resources:**

First Eucharist - **Come Join Us At The Table** – Leader’s Guide  
**We Share In The Eucharist** – Family Book

Reconciliation - **A Catechesis On Reconciliation** – Leader’s Guide  
**We Prepare For Reconciliation** – Family Book

Confirmation - **Alive In The Spirit** – Leader’s Guide  
**Alive In The Spirit** – Family Book

**Resources** used in the sacramental preparation of children are recommended by the Canadian Conference of Catholic Bishops.

### **Participation – Spring 2018**

**First Eucharist – 3 children**

**Confirmation – 6 youth (4 from our parish and 2 from St Margaret Mary parish)**

Confirmation was administered at Resurrection parish.

### **Apostolic Activity**

Richard Wink in cooperation with Joanne Turple (OFB) arranged for youth and their teams from both parishes to participate in an Apostolic Activity with the Ottawa Food Bank. They sorted and bagged food items for distribution in Ottawa. The youth thoroughly enjoyed their experience. As done in the past we continue to encourage joint efforts among ministries as per our Pastoral Plan Pg 9 and will continue the Apostolic Activity with the youth over ten years of age.

### **Rite of Christian Initiation of Adults**

**The Rite of Christian Initiation of Adults** is a sacramental formation process that prepares individuals to become full members of the Catholic Church. This year the RCIA team members were Fr Tim Coonen, Jane Staples, Sr Dr Judy Wypiansky and Pat LaViolette.

We had one candidate from another Christian denomination who prepared for Eucharist and Confirmation, and was fully initiated into the Church this past Easter Vigil. Our candidate is a nursing student at University of Ottawa and is a member of our parish. In keeping with the Pastoral Plan – **Learning About Our Faith** (pg 9, Continuing Activities) the team will continue to prepare candidates for initiation into the Church through the RCIA process.

### **Preparation for the Sacraments of Initiation:**

The sessions are designed to explore and reflect on the coming Sunday Readings. There is also a teaching and discussion on a topic that flows from the Readings appropriate to the Liturgical Season. Some of the main topics include the Sacraments, Spiritual and Corporal Works of Mercy, Saints, Liturgical Seasons, Development and Peace, Mary, Gifts of the Holy Spirit, Discernment and Evangelization.

The RCIA team held weekly Thursday afternoon sessions with the candidate starting in mid-November 2017 and ending in mid-May of this year.

### **Resources:**

- **Catechism of the Catholic Church**
- **Lectionary, Year B**



- Mary Birmingham's **Word & Worship Workbook for Year B**, for Ministry in Initiation, Preaching, Religious Education and Formation
- Journey of Faith, **The Word into Life Year B**, a Guide for Group Reflection on Sunday Scripture.
- Scriptural Commentaries on the Old and New Testaments

### **Received into the Catholic Church – 1 at Easter Vigil**

New member is now trained to act as a Mass Coordinator and is interested in serving in Pastoral Care ministry.

### **Ministry of Mass Coordinator**

The **Ministry of Mass Coordinator** consists of a group of volunteers trained to coordinate Saturday and Sunday Masses. This ministry is led by our Pastoral Assistant Jane Staples who administers training and guidance to the Mass Coordinators. To date, there are six ministers in this ministry.

### **Training:**

Training consists of the volunteer shadowing Jane at several Saturday/Sunday Masses to learn the duties of coordinating the Mass.

### **Duties of Mass Coordinator:**

- Unlock of Church and Breezeway entry doors
- Ensure mics are available for the priest, at the Ambo, stand beside choir
- Preparation of Credence Table
- Preparation of Gift Table
- Have Lectionary and Book of the Gospels opened to Readings for Mass
- Oversee that lay ministers are available such as Presider's Assistant, Readers, Extra Ordinary Ministers of Communion, Collectors, Parishioners to bring up the gifts
- Turn on lights as required
- Ensure Collection is securely stored in safe
- At end of Mass: Turn off all lights, extinguish all candles, return mics to their storage location and lock all entry doors to Church and Breezeway

### **Resource:**

Mass Coordinator Checklist (version Aug 9 2018)

Pastoral Care (PC) Ministry Report to the Parish's AGM (Sunday, Nov. 25th, 2018)

The 2017-2018 parish year has been an exciting, challenging, and very busy time for this Ministry.

Despite the decreased active membership because of serious health issues, the members have managed to establish, to maintain, and to extend several pastoral services especially at Villagia and other area retirement

and long term care homes such as St. Patrick's Home and the Colonel By residence. A small team meets bimonthly at Villagia and has enjoyed over ninety individual visits since May 2018 by bringing communion, prayer, and social visiting to those who wish. Many also try to be present at the 4 pm Mass at Villagia each Monday and are often joined by other parishioners.

A second very active area of ministry is home visits, hospital visits, and telephone pastoral chats which arise from requests, access, and parishioner as well as pastoral care minister's availability.

The monthly average for these activities is between ten to fifteen contacts. This work is greatly assisted by many non-commissioned pastoral care workers/parishioners who take communion, write notes, and make a home visit on behalf of this Ministry. These collegial and quietly handled acts of ministry consistently reflect the Parish Plan's mandate in all its dimensions especially outreach.

Concurrently, three members of the Parish will complete the ten week Ottawa Pastoral Care Training Program on Monday, Nov. 26th. Two members of the current team also participated in a full day retreat, "Courage for Caregivers" on Saturday, October 27, 2018 which was conducted in Ottawa by the Henri

Nouwen Society from Toronto. The latter was a stellar experience.

Parishioners are asked for their prayers, support, and to consider being part of this Ministry. Meetings are few but necessary to ensure support, focus, and co-ordination. Please consider a day of guided caring monthly especially with one of the small teams.

Respectfully submitted, Jane Staples (Pastoral Assistant) and Rosemarie Hoey.

### **Scripture Study**

Greetings everyone! Our Jan 2018 Scripture Study was on James, Peter 1 and 2 and Jude Letters – also known as the catholic letters. We had 10 participants go through these Gospel letters. We met once a week for 7-8 weeks just before Lent. The agenda of our sessions is opening prayer, reading of scripture, discussion of questions, break for hospitality, listen to commentary and concluding prayer. This takes up approximately 2 hours. We use the Little Rock Scripture Study company because of their format; however do encourage participants to look for and find other commentaries to share. We also have been able to invite Fr. Normand Bonneau OMI to join us on a few occasions to offer assistance on context, understanding and history. We have taken a hiatus for the fall of 2018 and will return in Jan 2019 to explore Hebrews – 7 sessions. We are looking to begin mid January – keep an eye on the bulletin and listen for after mass announcements! We will be finished before Lent begins. Fall 2019 we hope to tackle Revelations – 8 sessions – this usually begins in mid September and ends before Advent.

We invite you to share faith experiences, learn a bit of the Bible and grown in community.

Pamela Dixon – Scripture Study leader

### **Development and Peace/Caritas**

As in the past, the committee for Development and Peace had two main objectives for the year: the Fall Education and Action Campaign and the Share Lent Campaign. The Fall campaign focussed on the theme Women at the Heart of Peace. Young people from the parish made a presentation at Sunday masses on this

topic emphasizing the crucial contributions made by women throughout the world in advancing the cause of peace and encouraging support for the campaign by signing postcards to the Prime Minister. Also, a meeting was arranged with a representative of the local MP to further promote this initiative.

Share Lent used the theme Together for Peace which called upon all of us to “reflect on the profound meaning of peace by discovering the importance of dialogue within the context of reconciliation and peace-building.” (Most Rev. Lionel Gendron, P.S.S. President of the CCCB) Once again, parishioners were very generous in their financial contributions on Solidarity Sunday. As well, on that Sunday, symbols of peacemaking were presented during Mass and were incorporated into the liturgical décor for that Sunday.

Throughout the year information is made available to the parish through bulletin announcements and a display of resource materials. Petitions related to the D&P themes are prepared for the Prayers of the Faithful. As well, parishioners are encouraged to continue to collect cancelled stamps which are a remarkable source of financial support for the projects of Development and Peace.

Canadian Martyrs parish has been a strong supporter of D&P for many years. Our activities are connected to three themes in the Pastoral Plan: celebrating our faith, bringing our faith to the world and learning about our faith. As well, we connect with the Liturgical and Décor committees to promote the themes each year. The committee is grateful for the ongoing support of our pastor and our pastoral assistant.

Committee members: Angela Burton, Paolo Ortiz Loaiza, Jordan Samaroo, Evelyn Kelly

Respectfully submitted: Evelyn Kelly

### **Faith Formation Committee**

The Faith Formation Committee strives to meet the objectives outlined in the “Learning about our Faith” area in the Pastoral Plan.

The committee meets monthly to coordinate and plan upcoming events such as the Lunch and Learn sessions held on the 3rd Sunday of the month. In January, Fr. Tim introduced himself to the parish as he recounted his experiences of ministry in the Yukon. He also gave us an insight into his life as an Oblate and the varied roles he has played. Other presentations have included: Aging and Spirituality, social justice with a focus on the work of Justice, Peace and Integrity of Creation office, discussion on the Mass, the mission of the Jesuits in Canada and the activities of the DREAM team (Immaculata students’ involvement in the Dominican Republic).

Every Thursday evening during Lent, evening prayer was celebrated by members of St. Margaret Mary parish and Canadian Martyrs.

In the spring, Chad Glendinning spent an evening exploring Amoris Laetitia. John Dorner offered six sessions on “Laudato Si” (On Care for our Common Home) using CCCB materials. This fall, Pierre LaViolette animated 10 sessions on the Mass. Before each session, evening prayer was held.

Next Saturday, Dec. 1, Fr. Mark Slatter, a professor at St. Paul, will speak to us on the Incarnation from both a historical and personal perspective: How do we experience “the Word made flesh” in our lives?

Fr. Tim continues to preside at the Immaculata H.S. Masses and has spoken to the students as part of their Religious Education classes.

Heather Reid has animated two workshops: one on Music Ministry and one on Children's Liturgy of the Word.

The Children's Liturgy of the Word takes place three Sundays a month. With the catechists, children discover and explore the Scripture readings for that particular Sunday.

The Youth Activities Program meets monthly where youth learn about and live out their faith through prayer, song and participating in various activities such as Operation Christmas Child, establishing pen-pal relationships with children in Kenya and learning about and leading the Stations of the Cross during Holy Week and participating in the Feast of Canadian Martyrs.

The Advent and Lenten Fairs engage the children and parents in craft activities that prepare them to learn more about the seasons of Advent, Christmas and Lent. Child and adult materials are provided to encourage faith building and sharing in their homes.

## Finance Committee

Canadian Martyrs Projects: Updated November 2018

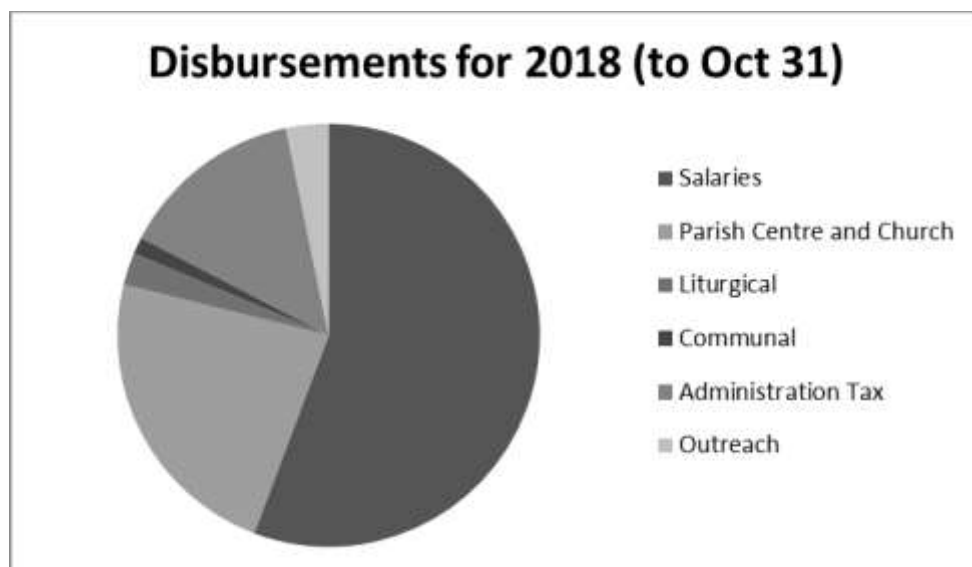
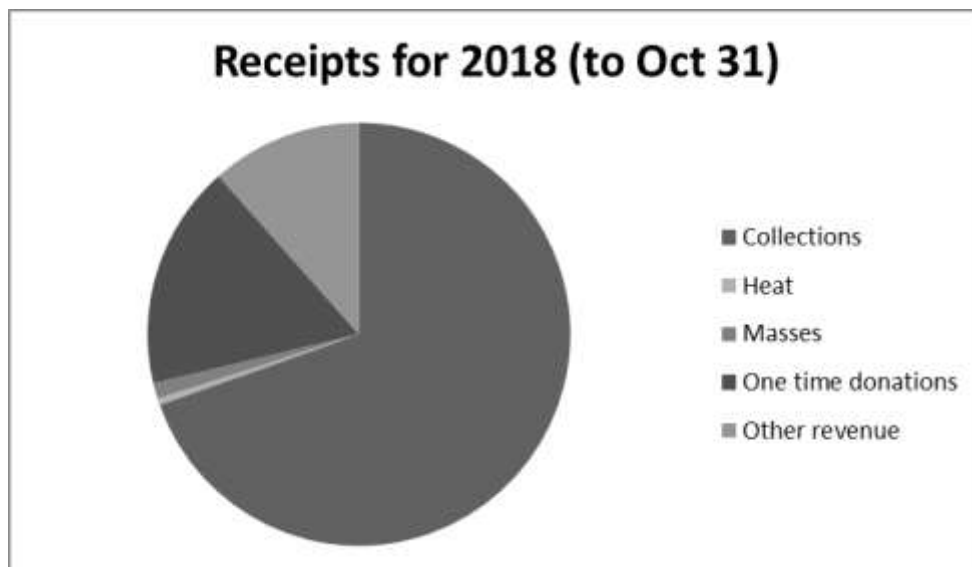
All estimates are approximate

1. Front Steps Dumoulin to resurface front steps & landing spring 2019 - no charge. Fr Tim and I met with the Cunliffe Engineering(?) and he approved the re-surfacing process.
2. Music alcove Waitt Construction, remove old paneling, wire, plaster, primer, final paint, carpentry as per plans plus carpet \$4,960+hst -2018
3. Music alcove electrical includes work for front signs, outlets for stage, lights for stage and Marian Shrine, rationalizing electrical panel in Vestry, rationalizing electric panel 2nd floor north stairwell \$4,000 est -2018
4. Music alcove railings \$1,500 est - 2018
5. Music alcove Cabinets \$1,000 est- 2018 \$11,460+hst for Music Alcove. Donation from a parishioner was \$11,164.50
6. Window hoppers N&S 14 of 28 Hoppers were repaired in 2017. Fourteen (14) remain to be done. \$14,000(hst incl - 2019
7. Two S/W hoppers The two(2) most westerly hoppers on the south side are badly rotten and need some repair for the winter of 2018-2019. No Price yet for the work. Asbec/Heritage - European glass
8. rendering back area \$3,000 est. 2019
9. Landscape & curb pkg \$ ? 2019
10. Wheel chair door \$? 2019
11. Wheelchair ramp \$7,000 est. 2019
12. Chain link fence removal \$2,000 est. 2018 Fr Tim received an estimate as well and the work was to proceed but the contractor did not do the work
13. Deck alteration \$5,000 est. 2019
14. Painting \$500-1,500 est repair wood rot parish centre & paint sill of the sliding door sill 2019
15. Repair small window \$500 est south side stairwell front 2019
16. Repair West window 2018 Heritage/Asbec -European stained glass window \$40,318.45 +hst

- 17. Tapcons for pews Gerry Bujold 2018 no charge
- 18. Sump-pump \$5,039.80 breezeway 2018
- 19. Flashing repair \$ ? above sacristy 2019
- 20. Oblate corner \$? 2019
- 21. Re-design centre kitchen \$? 2019

Much of the electrical work needed around the church can only be done by following wires, testing to see if they are live, removing those that are not needed and installing those that are needed. Much of this work is on a time basis.

As of this date work has begun on the carpentry for the stage. By the end of the week of November 23rd the electrician will have installed much of the wiring for the stage. The carpet will be installed followed by the metal rails. Final painting will follow. Tim and John McCauley met with Marchand Electric in early October and on his return we will finalize the choice of lighting.



**SUMMARY OF RECEIPTS AND DISBURSEMENTS FOR CHURCH OPERATIONS**

	2018 Actual (to Oct 31)	2018 Budget (to Oct 31)	2017 Actual Full Year
<b>RECEIPTS</b>			
Collections	147,449	136,500	165,851
Heat and envelopes	1,037	1,200	2,411
Marriages, Funerals and Masses	2,550	3,350	2,625
One time donations and bequests	36,386	35,000	44,666
Other revenue	24,474	20,400	23,405
	<u>211,896</u>	<u>196,450</u>	<u>238,958</u>
<b>DISBURSEMENTS</b>			
Salaries	113,241	108,750	105,506
Parish Centre and Church	46,990	54,980	61,253
Liturgical	5,015	11,000	15,319
Communal	2,601	6,100	5,445
Oblate Administration Tax	28,716	29,839	29,839
Outreach	6,600	0	6,500
	<u>203,165</u>	<u>205,060</u>	<u>223,862</u>
<b>SURPLUS (DEFICIT)</b>	<u>8,731</u>	<u>-8,610</u>	<u>15,096</u>

**SUMMARY OF RECEIPTS FOR CHURCH OPERATIONS**

	2018 Actual (to Oct 31)	2018 Budget (to Oct 31)	2017 Actual Full Year
<b>RECEIPTS</b>			
Sunday Collections	147,449	136,500	165,851
Heat and envelopes	1,037	1,200	2,411
Marriages, Funerals and Masses	2,550	3,350	2,625
One time donations	36,386	35,000	44,666
Other revenue	24,474	20,400	23,405
	<u>211,896</u>	<u>196,450</u>	<u>238,958</u>