

Parish Pastoral Council Meeting Minutes

April 4, 2019

1. Prayer and Attendance

Rob called to order the regular meeting of the Parish Pastoral Council at 7:15pm on April 4, 2019.

The following persons were present: Fr. Tim Coonen, Jane Staples, Chidi Njoku, Heather Duggan, Anthony Carty, Scott Rufolo, Angela Burton, Patrick Zdunich and Rob Criger. Anne Louise Mahoney and Greg Gertz attended on behalf of the Communications Committee.

Regrets: Mary Egan, Jordan Samaroo

2. Approval of agenda:

Approved by all.

3. Minutes: Approved by email.

4. Business Arising

4.1 Communications Committee (Anne Louise Mahoney and Greg Gertz): Website to be updated with a new theme. Building bridges: Open House with other neighborhood churches, brochure, include Church info on Immaculata/Corpus Christi/École élémentaire catholique Au Coeur d'Ottawa website and newsletters, welcome parishioners from St. Margaret Mary's, submit articles to the Mainstreeter.

Include communications section in revised Pastoral Plan and engage the Communications Committee in the revision of the plan. Angela agreed to be the PPC liaison with the Communications Committee.

4.2 Pastoral Plan: Make two documents – one for info/visionary and one as a working document and implementation plan. Focus and narrow down projects to one or two to accomplish each year e.g. Preparation sessions for Lectors/Eucharistic Ministers/Altar servers, Ecumenical activities, Activities during Advent and Lent. Link the event to calendar. Form a sub-committee.

Action items: Angela will sort and edit the current Pastoral Plan. Heather will create a google folder for PPC.

4.3 Job Description:

Job description has been distributed to St. Paul University, Dominican College, Indeed.com, Charity Village, Diocesan Friday Facts, our website and bulletin, our Facebook page, and the Catholic Register newspaper.

Action items: A meeting will be scheduled to read resumes and discuss applicants.

4.4 Feedback on Missional Parish: Fold this agenda item into the discussion on the Pastoral Plan.

Advertise with schools, schedule a community event in 2019, contact Ottawa Chinese Bible Church, <https://en.ocbconline.ca/>, for information on how they organize and advertise their community events.

4.5 Renewed Relations Committee: Dorothy Wood has volunteered to attend these meetings. She attended their last meeting and will attend their next meeting at the end of May.

4.6 Finance Committee Report: If you have comments on the Green Audit please send them to Heather at the office and she will forward to Joe (Finance chair)

4.7 CCSAC: Lorna Kingston is our new rep for this committee. She attended their AGM and will give us the minutes to post.

5. New business

5.1 Ministry Questionnaire: The following reports will be presented at the June meeting:

Liturgy committee: Angie

Hospitality: Scott

Music/Choir: Rob

5.2 CCSAC: Parishioner Lorna Kingston has attended two CCSAC meetings. She will provide us with the minutes from the meetings and they will be posted. Food and monetary donations are down. The YMCA is converting 40-60 units into emergency shelter so the need in our neighborhood is only going to increase.

Action items: The Lenten Food Drive will be promoted in the bulletin and announcements.

5.3 Lunch and Learn with Malagasy Community. Fr. Hasina is not available October 20th so an alternative date will be found.

Action items: Jane will contact Fr. Hasina.

5.4 Renewal of Pastoral Plan: Postponed until next meeting.

6. Standing items

6.1 Pastoral Team:

RCIA candidate, Grace Bruno, will be received as a candidate at the Easter Vigil.

St. Margaret Mary's parish will be closing.

Please let Jane know if you want to participate in the washing of the feet on Holy Thursday or read intercessions on Good Friday.

Please contribute food to the reception after the Easter Vigil.

Action items: Mass on the Grass: Heather will create a Google doc for sign-up for various tasks, a sign-up sheet for the parish for food orders, and will ask Immaculata to borrow their BBQ.

7. For information:

7.1 Prayer Sessions April 11

7.2 Holy Week schedule is available

8. Communications:

9. Next meeting: June 6th at 7:15pm

Meeting adjourned at 9:15pm.