

# **Parish Pastoral Council Meeting Minutes**

June 13, 2019

## **1. Prayer and Attendance**

Rob called to order the regular meeting of the Parish Pastoral Council at 7:15pm on June 13, 2019.

The following persons were present: Fr. Tim Coonen, Chidi Njoku, Jordan Samaroo, Heather Duggan, Anthony Carty, Scott Rufolo, Patrick Zdunich and Rob Criger.

Regrets: Mary Egan, Jane Staples, Angela Burton

## **2. Approval of agenda:**

Jordan moved and Scott seconded the approval of the agenda. Approved by all.

## **3. Minutes:** Approved by email.

## **4. Business Arising**

### **4.1 Charitable donations from interest accrued from Tobin Estate:**

Carty House: \$500

Shepherds of Good Hope: \$500

Waupoos Family Farm: \$500

Multifaith Housing: \$700

Miriam Centre: \$500

L'Arche: \$1000

Hospice Care Ottawa: \$1000

Jericho Road Ministries: \$600

St. Margaret Mary's Supper Program: St. Margaret Mary's closed in June 2019 so this donation of \$500 was split between Birthright and Centretown Emergency Food Centre.

New for 2019: Birthright Ottawa donation was increased by \$200: \$1000

Centretown Emergency Food Centre: \$400

Donations totaling: \$6700

**Action item:** Heather will write the cheques before the end of June.

### **4.2 Pastoral Plan:**

Make two documents – one for info/visionary and one as a working document and implementation plan. Focus and narrow down projects to one or two to accomplish each year e.g. Preparation sessions for Lectors/Eucharistic Ministers/Altar servers, Ecumenical activities, Activities during Advent and Lent. Link the event to calendar. Form a sub-committee.

**Action items:** Jordan will reach out to Angela to offer help over the summer.

#### **4.3 Parish Life Coordinator Job:**

Candidates have been short listed to 4. Four interviews have taken place this week (June 12-14). Jane's last weekend is June 29/30.

#### **4.4 Mass on the Grass:**

Rob and Angela met with Jane and Heather to discuss logistics. Grocery list has been made. BBQ has been requested from Immaculata and will be delivered on Thursday.

**4.5 Renewed Relations Committee:** Heather will report when the next meeting is scheduled.

**4.6 Finance Committee Report:** Joseph will make Green Audit edits and share with committee for comments. A spreadsheet of jobs/repairs/suggestions will be created. It was suggested to include this in the Pastoral Plan.

**4.7 CCSAC:** Our rep, Lorna Kingston is keeping Heather updated on the CCSAC's needs.

### **5. New business**

#### **5.1 Ministry Questionnaire:**

Hospitality: Scott (report to be shared)

Music: Rob (report to be shared)

### **6. Standing items**

#### **6.1 Pastoral Team:**

### **7. For information:**

**7.1 Weekly Evening Prayer starts June 27th**

### **8. Communications:**

**9. Next meeting:** Sept 5 at 7:15pm

Meeting adjourned at 9:15pm.