

# **Parish Pastoral Council Meeting Minutes**

May 6, 2020

## **1. Prayer and Attendance**

Angie called to order a meeting of the Parish Pastoral Council at 7:00pm, on May 6, 2020 via Zoom. The following persons were present: Maureen Cerroni, Heather Duggan, Jordan Samaroo, Angela Burton, Frank Hegyi, Mary Egan, Patrick Zdunich, Angela Davis, Fr. Tim Coonen, Nicola Whitehouse

Invited guests: Joseph Duggan (Finance Committee chair), Anne Louise Mahoney (Communications Committee), McE Galbreath (Liturgy Committee, Youth Group)

Regrets: Chidi Njoku

## **2. Agenda**

Approved by Jordan and seconded by Nicola

## **3. Minutes**

The minutes from April 2020 were approved at the meeting, approved by Angela B., seconded by Mary.

## **4. Standing Items**

### **4.1 Pastoral Team Report**

A letter was received from the archdiocese discussing measures that should be taken when churches start to reopen. We will discuss these recommendations when the time comes.

The parish currently has 4 programs being offered via Zoom video conferencing.

- 1) Sunday Children's Liturgy
- 2) Monday Christian Meditation
- 3) Thursday Evening Prayer
- 4) Tuesday Meditation and Lectio Divina

Information shared via email after the meeting:

A socially distanced Spring clean-up was discussed and approved at Finance Council. Heather will create a sign up sheet in Google Docs for parishioners to sign up for jobs both inside and outside the church. Only one family/parishioner will be allowed to sign up per day. Inside jobs will be scheduled on Mondays and Thursdays and outside jobs will be scheduled 7 days a week. The recommendations from the city will be outlined to make sure that social distancing etc. is being observed.

**Action Item:** Heather to create sign-up sheet for Spring Clean-up.

## **4.2 Finance Report: Joseph Duggan**

Finance Committee met on April 30<sup>th</sup> and discussed the state of the church's finances. They will be comparing numbers from 2019 and 2020 to see if the church is eligible for wage subsidies. The CRA, Archdiocese, OMI Lacombe and St Joseph's parish have been contacted for information. They will also be looking into an interest-free loan. John McCauley continues to take care of the maintenance projects around the church. Bigger projects have been suspended. The parish has received the reviewed financial statements for 2019 and they were presented to the directors at OMI Lacombe. The financial records have been well maintained and kept up to date by Vince Marsh and Heather.

## **5. Business arising**

### **5.1 Analysis of Flourishing Congregations Report (Part 1)**

Angela B. prepared a report on Part 1 of the survey report. PPC should look into ways to reach younger parishioners and develop new leaders. 85% of the parishioners who filled out the survey described CMP as "ready and willing" and resilient" in the face of change which bodes well for the Covid situation we currently find ourselves in.

**Action Item:** Angela B. will prepare a report on Part 2 of the survey report. These reports will be made available on the website.

## **6. New Business:**

### **6.1 Roundtable discussion**

Are we doing alright? Is there more that we could be doing?

McE reported that the youth group are calling elderly parishioners once a week. McE will look into ways to continue the youths' connection with the elderly when we are back together in the church. Rosemarie Hoey and the pastoral care team are also checking in with the elderly about once every 2 weeks. They report that the elderly have been enjoying the calls from the youth of the parish.

Anne Louise reported that the Pentecost Epistle newsletter edition has been postponed. As an alternative, the team will ask parishioners to share how they are living their faith during this time and what they are most looking forward to when we return to church and publish a Quarantine Gazette. This Gazette will be circulated by email. Submissions can be anonymous and there will be an 100-word limit.

### **6.2 PPC Support for ongoing management.**

Angela will provide Heather with a blurb for the weekly email asking parishioners for their questions, comments and suggestions on how PPC can continue supporting outreach initiatives to parishioners and plan for parish life post-COVID19.

### **6.3 Fundraising approval**

Frank has offered to update a cookbook that he published for St. Margaret Mary's Parish with recipes from Canadian Martyrs and sell it as a fundraiser for the parish. The books would sell for \$15, \$5 would go toward the publishing of the book and \$10 would go to the parish. He says it would take him 3 months to gather the recipes and put the book together. We will aim to sell them during Advent. All were in favour of this fundraising project.

**Action Items:** Frank will send Heather a blurb for the bulletin asking for recipes.

7. **For Information:** Information will continue to be shared via email, website and Facebook.
8. **Communications arising:** PPC blurb for weekly email. Flourishing Congregations summary report for the website/bulletin.
9. **Next meeting:** June 4, 2020 and July 9, 2020 (if needed) at 7pm via Zoom