

Parish Pastoral Council Meeting Minutes

December 3, 2020

1. Prayer and Attendance

Angie called to order a meeting of the Parish Pastoral Council at 7:00pm, on December 3, 2020 via Zoom.

The following persons were present: Heather Duggan, Fr. Tim Coonen, Angela Burton, Frank Hegyi, Angela Davis, Chidi Njoku, Patrick Zdunich, Mary Egan, Kelly Gray, Cheryl Khoury

Regrets: Jordan Samaroo, Maureen Cerroni

2. Agenda: Approved by Angela and Mary

3. Approval of minutes of October 1, 2020 meeting: Approved by Nicola and Frank

4. Business Arising

4.1 507 Sandwich Club

The first batch of 200 sandwiches will be delivered tomorrow to Centre 507. The ingredients are expensive.

- **Volunteers:** we have 2 core groups. Supplies are divided between the volunteers. A volunteer will need to buy the supplies/ingredients and deliver to volunteers' homes on Thursday. Another volunteer will need to pick up the prepared sandwiches on Friday morning from the volunteers' homes and deliver them to Centre 507.
- **Logistics:** need to figure out how to finance this project. The 507 Sandwich Club is still a pilot project. Parish will run the program for a month and see what we learn.
- **Money:** \$275 was spent to make 200 sandwiches, this included condiments, wrap, meat, cheese, lettuce, and bread. This did not include a vegetarian/vegan option.

4.2 Funding a Sustainable Sandwich Program – Kelly Gray, parishioner and senior fundraiser at the University of Ottawa

Ideas: ask people/businesses in the local community to support program e.g., developers, real estate agents, grocery stores, banks. Get 5 or 6 community sponsors to commit to providing support for 3 to 5 years.

Centre 507 serves many people. Tell their story with a one-pager and include those who have already committed to supporting the program. Use the church bulletin to tell parishioners who is supporting the program.

At year 2 or 3 look for other sponsors. Try to make the program sustainable. Keep the sponsors engaged/touch base during the year.

Post Covid: Volunteers will make the sandwiches at the parish centre or at Immaculata High School. The students/teachers will be encouraged to participate.

St. Margaret Mary Parish had a social event in the fall to raise money for the Out of the Cold Suppers and received donations from local businesses.

Canadian Martyrs initially will have a special collection for the 507 Sandwich Club.

Fr. Tim is in favour of this project. He is concerned about the cost and thinks we should look at other ingredients for the sandwiches e.g., tuna, egg to make the program as economical as possible.

Action Items: Write story on our 507 Sandwich Club for the Old Ottawa East Mainstreeter newspaper. Look at: reducing costs, ingredients for healthy sandwiches, explore fundraising possibilities, include an option to donate through Canada Helps. Will put an announcement in the bulletin to solicit donations to help pay for supplies for the next month. A letter will be sent to parishioners in January asking for funding (including photos of the sandwich making fun). Kelly will help with a one-pager in January that we can take to businesses.

Motion to run the 507 Sandwich Club for a trial period was approved by Nicola and Angela and seconded by all.

4.3 Christmas Social

Brian has enough volunteers for the Zoom social rooms. He is still looking for performers for the concert portion of the event.

4.4 Cookbook

The cookbook manuscript was emailed to the PPC for review. The manuscript needs to be proofread. Frank welcomes help with the proofreading.

5. Standing Items

5.1 Pastoral Team Report

First Communion and Confirmation Masses went well. The team deserves praise.

Christmas décor is going up. The Pastoral Team is very busy getting ready for Christmas.

The office will be closed from Jan. 4 to Jan. 11th. A Mass registration email will be sent out on the 4th for the Masses on Jan. 9 and 10.

There will be 3 Masses at Christmas: 5pm and 8pm on Christmas Eve and 10am on Christmas morning.

5.2 Finance Committee

A new accountant has been found. Christina Ullett is a parishioner who has offered to share her talents as a CPA with the parish. We welcome her to the Finance Committee and thank Vince Marsh for his many years of service to the parish.

6. New business: None

7. **For information:** Christmas Masses: 5pm and 8pm on Christmas Eve and 10am on Christmas morning. Reconciliation Service on Dec. 16th. The collection basket will be for the 507 Sandwich Program.
8. **Communications arising:** Thanks to Patrick for being a member of PPC for the last 3 years. We have enjoyed working with him.
9. **Future meetings:** No meeting in January, next meeting on February 4th at 7pm.

Adjourned at 8:30pm