

Parish Pastoral Council Meeting Minutes

February 7, 2019

1. Prayer and Attendance

Rob called to order the regular meeting of the Parish Pastoral Council at 7:15pm on February 7, 2019. The following persons were present: Fr. Tim Coonen, Mary Egan, Heather Duggan, Jordan Samaroo, Scott Rufolo, Anthony Carty, Angela Burton, Patrick Zdunich and Rob Criger

Regrets: Jane Staples, Chidi Njoku

2. Approval of agenda:

Additions: 7.3 Prayer Sessions, 7.4 Panel Discussion

Jordan moved and Mary seconded the approval of the agenda. Approved by all.

3. Minutes: Approved by email. The PPC have recommended the approval of the AGM minutes with one edit: give reason for changes to the Constitution.

4. Business Arising

4.1 Terms of Engagement: It was confirmed that the parish does have Directors and Officers Insurance and that there is currently no litigation against the church. Angie and Jordan signed the Terms of Engagement

Action item: Heather will scan signed copies and return them to Angie and Jordan.

4.2 In Camera

4.3 Missional Parish: Alpha Program was discussed as increasing our community outreach. More research will need to be done on the content of this program, the intended audience and the needs of the OOE community. The program would need to be marketed through the local schools to invite parents to attend. A committee would be needed at the parish to run/organize this program

Annunciation of our Lord Parish <https://annunciation-ottawa.com/alpha-catholic>

St. Theresa Roman Catholic Church: To register, contact Deacon Guy Dacquay (819-319-7671); (AlphaStTheresa@gmail.com).

St. Mary Parish Hall, 100 Young Street, Ottawa Starts: Tuesday, January 22, 2019, 6:30 p.m. Contact: <mailto:alpha@stmarysottawa.ca>; stmarysottawa.ca/alpha

St. Monica Parish Hall, 2080 Merivale Road, Nepean Starts: Thursday, January 17, 2019, 6:30 p.m. Contact: stmonica2080@gmail.com; 613-727-1067 ext. 221 runs the Alpha program

Action items: Anthony and Rob will do further research on the Alpha Program

4.4 Rep. for Renewed Relations Committee: Heather will keep the PPC informed of any new development with this committee.

4.5 Finance Committee Rep. Deferred to the next meeting as Chidi was absent.

5. New business

5.1 Feedback on Green Audit: Approximately 10 parishioners attended. We will get the report in 2 weeks.

5.2 New rep. for CCSAC: Parishioner Lorna Kingston has agreed to be our rep at the CCSAC meetings.

5.3 Lunch and Learn with Malagasy Community.

Action item: Heather will follow up with Jane and the Faith Formation committee.

5.4 Renewal of Pastoral Plan: PPC would like to make the Pastoral Plan more user friendly, easier to navigate and improve the layout. Questions to be answered: Who is the Pastoral Plan for? Do we need to include the tasks in the Pastoral Plan? Can tasks set out for the year be a separate document or appendix? Should we include committees and ministries in the Pastoral Plan?

The Pastoral Plan is currently used as a guiding document for the PPC.

Action item: Anthony will email the powerpoint document on the ministries to the PPC members.

PPC will continue to consult annually with the committees and ministries of the parish. Committees and ministry members will be asked about the Pastoral Plan: is it useful? What do you want to be doing in the next 1-2 years e.g. special projects, events?

Music – Rob
Liturgy – Angie
Development and Peace – Jordan
Finance – Chidi
Children’s Liturgy – Rob
Hospitality - Scott

6. Standing items

6.1 Pastoral Team: Jane will return on Saturday Feb. 16th.

7. For information:

7.1 Liturgy Committee, Feb. 12

7.2 Lunch and Learn, Feb. 17

7.3 Prayer Sessions start Feb. 28

7.4 Panel Discussion of Truth and Reconciliation, March 2

8. Communications: None

9. Next meeting: March 7, 2019. Meeting adjourned at 9pm.

