

Parish Pastoral Council Meeting Minutes

March 5, 2020

1. Prayer and Attendance

Jordan called to order a meeting of the Parish Pastoral Council at 7:30pm, on March 5, 2020.

The following persons were present: Maureen Cerroni, Heather Duggan, Angela Burton, Jordan Samaroo, Chidi Njoku, Frank Hegyi, Mary Egan,

Regrets: Patrick Zdunich, Angela Davis, Fr. Tim Coonen. Nicola Whitehouse

2. Agenda: Addition: 5.2 Annual Parish Meeting, approved by Mary and seconded by Frank

3. Minutes: The minutes from February 2019 were approved at the meeting, approved by Jordan, seconded by Chidi.

4. Business arising

4.1 Election of Chair: Angela Burton was nominated to serve as chair of PPC by Jordan, seconded by Chidi. All in favour. Angela accepted the nomination and the position.

4.2 Terms of Engagement: Frank and Nicola have provided Heather with their signed Terms of Engagement.

Action Item: Angela Davis' Terms of Engagement will be witnessed when she returns.

4.3 Meeting with St. M.M. and CMC parish councils:

Action Item: Follow up on joint meeting. Include statement in bulletin celebrating that we are one family now when Fr. Tim returns.

4.4 Pastoral Plan/Flourishing Congregations Report:

Flourishing Congregations Report (FCR): PPC will use the FCR to identify activities for the coming years. We will share the report with other ministries. PPC will break this report into 3 parts to discuss and analyze.

Action Item: Angie will prepare a report on the Organizational Ethos section for the April meeting. Heather will share the FCR with other ministries.

Pastoral Plan: In 2019-2020 the PPC edited the Pastoral Plan and helped carry out the various continuing activities in the parish. New activities can be prioritized for each year as decided by PPC.

Action Items:

1. Draft document will be shared with Anne Louise Mahoney (communications chair and editor).
2. Ministry descriptors will be shared with the chairs of the various ministries to be edited. Angie will edit the PPC descriptor.
3. In the June meeting PPC will start looking at new activities to implement.
4. Fr. Tim will be asked to write a new letter for page 2 of the Pastoral Plan 2020-2025.

5. New Business

5.1 Mass on the Grass: Scheduled for Sunday, June 21st.

Action Item: Put on agenda for April meeting

5.2 Annual Parish Meeting: Scheduled for Sunday, May 3rd after Mass.

Action Item: Check with Fr. Tim and Joseph Duggan, Chair of Finance, to confirm this date. Finalize at next meeting.

6. Standing items:

6.1 Pastoral Team Report: Coronavirus: Parishes received a letter from the Archdiocese: The best precautions against the Coronavirus being recommended are to wash one's hands, to cough into one's sleeve and to avoid touching one's face. If parishioners are unwell, they should stay home: the Sunday obligation does not bind those who are ill. We have hand sanitizer available at the entrances and we will suspend the reception of Holy Communion from the chalice until further notice. Instead of shaking hands, we will encourage parishioners to use American Sign Language for the sign of peace.

Action Item: Maureen and Heather will discuss with Fr. Tim about removing the Holy Water. It was recommended by PPC to remove the Holy Water.

6.2 Finance Committee Report: The finance committee, after discussion with a lawyer and the OMI Lacombe directors, voted to have a review engagement this year instead of an audit.

7. For Information:

Lenten Reconciliation Service: Tuesday, March 24, 7pm

Lunch and Learn with Compassionate Ottawa, Sunday, March 15

8. Communications arising:

9. Next meeting: April 2, 7:15pm

